



INFORMATION GUIDE - TEACHER / ORGANIZER

SERVICES PROVIDED BY CAMP FORTUNE

SCHOOL GROUP PARTICIPANTS SAFETY AND SKILL ASSESSMENT

(During the first visit for all students EXCEPT those enrolled in a group lesson)

Safety on the slopes continues to be our # 1 priority. To ensure the highest possible safety standards, we have created an on-snow learning center to assess and coach all students on their first visit to Camp Fortune. This service is **included** with the purchase of the lift pass.

At the learning center our certified instructors will conduct the following:

- ❖ individual basic safety-related skill assessment
- ❖ prevention and safety discussion
- ❖ Review of the Mountain Code of Conduct
- ❖ overview of the terrain commensurate to each student's specific assessment

The Assessment Process

Once they have their skis / boards on, students enrolled in a regular group lesson program will proceed to the lesson area. The lesson area is well indicated on the Valley side with an **orange flag**. Students NOT enrolled in lessons must proceed to the learning center located at the magic carpet for their assessment.

At the learning center, students will be assessed individually on their ability to turn and stop safely. Instructors will review the "Mountain Code" and discuss the terrain appropriate for the student's ability level.

Based on the assessment the student's **blue assessment ticket** may be validated for easy "green" trails, intermediate "blue" trails and in certain cases advanced "black" trails. For experienced skiers and boarders this process will take 10-20 minutes.



For students who require support to achieve a “green” trail lift validation, instructions will be provided for the following techniques:

- ❖ turn and stop safely
- ❖ learn to ride the lift
- ❖ safely navigate a “green terrain”/ beginner run

Students can return to the learning center at the magic carpet at any time to have their skill level re-assessed or to receive additional coaching. The *group organizer must advise the group sales coordinator* to schedule an instructor to re-assess the student.

To ensure student safety, it is highly recommended that teachers accompany their students to the learning center, located at the magic carpet, and distribute lift tickets AFTER the assessment is completed.

The learning center will be staffed until 6:00 p.m. to assist students. Exceptions will be made in the case of bus-related late arrivals.

BLUE ASSESSMENT TICKET Upon completion of the assessment, students will receive a *blue assessment ticket* marked with their individual skill level. Please have students wear this ticket on their outerwear in a visible location (pocket preferred), **do not remove this ticket for the entire season**. This ticket should be worn on all subsequent visits. Only the name of the school will be indicated on this ticket.

RENTAL TICKET A *second blue ticket* will be provided to all students *renting equipment*. The name of the student, rental information, the school name and the date will appear on the ticket. **At the end of each visit, after returning the rental equipment, remove the rental ticket.** Only keep the *blue assessment ticket* that has your level of ability marked and school name for the next visit. On subsequent visits all the students renting equipment will receive a new rental ticket to attach to their jacket.

*** We recommend that teachers accompany their students to the learning center, located at the magic carpet, on their first visit and distribute lift tickets only AFTER the assessment is completed. Note that only the students who are able to turn and stop in the beginner area should use the chairlift. Beginners will remain in the learning center until they are self-sufficient.



OPTIONAL: GROUP LESSONS

Group lessons are 1 hour and are strongly recommended. Group lessons must be pre-scheduled and take place Monday to Friday at the following preset times: 10:00am, 1:00pm, 4:30pm and 5:30pm. When completing your confirmation form please indicate the time and number of students that wish to be part of a group lesson. **Reminder: your confirmation form must be submitted 3 weeks prior to the visit and minor changes are permitted 1 week prior to the visit. After that date there are no refunds.**

The students at the “never-ever”, beginner, and novice, level will receive dedicated instructions to improve their skills using a curriculum-based approach at the learning center located at the magic carpet. Once they are **self-sufficient and are in control** they will be left to practice in the beginner area.

Please Note: We do not guarantee the availability of intermediate / advanced level snowboard instruction.***

All Camp Fortune instructors are certified via CSIA, CSCF and/or CASI and receive supplementary annual training.

Students enrolled in lessons do not participate in the assessment process; the instructors will mark the [blue assessment ticket](#) at the end of their lesson. The instructors will group the students according to their abilities. The [blue assessment ticket](#) should be worn on all subsequent visits.

Teachers or organizers must distribute the lift tickets in the bus on second and subsequent visits.

We recommend that you distribute the [blue assessment tickets](#) and lift tickets **first** to the students who have **reserved rental equipment and registered in a group lesson**. It is important that students proceed to their lessons in a timely manner. In the event that the student is late or missed his, her or their lesson we will permit adding the student in the following group lesson (subject to availability). **A minimum of 5 students at the same level is required to schedule a group lesson.** Assistance from teachers is greatly appreciated.



Please note: Assessments and lessons are for students only.

OPTIONAL: RACE ALPINE TRAINING AND ELECTRONIC TIMING COURSES

Training and electronic timing courses are available from Monday through Friday. All courses will be set-up on Slalom (trail-7). There are 2 time blocks; 1) from 2:00pm to 4:00pm and 2) from 4:00pm to 6:00pm. All set-up courses will be dismantled after 6:00pm. Note that ½ of the trail will be shared with other guests.

PRE-TRIP INFORMATION REQUIREMENTS

INITIAL BOOKING

Early Fall

Please contact the Skiing-in-Schools department via the [Reservation](#) link on the Camp Fortune website or by sending an email to: ski@campfortune.com.

We will contact you by email to confirm your reservation and to provide you with the required rental forms for completion.

FINALIZATION OF SERVICES AND NUMBERS

No later than Three (3) Weeks Prior to your first visit

1. Confirm your arrival time based on your bus schedule
2. Confirm the number of lift tickets
3. Confirm the time of the group lesson
4. Confirm number of students scheduled for a group lesson:
 - a. # ski lessons
 - b. # snowboard lessons
5. Confirm the number of equipment rentals. The Master Rental Forms provided by Camp Fortune **MUST** be completed and returned at this time.

❖ The master ski rental form and master snowboard rental form must be complete with height, weight and shoe size specifics. This is the list that our technicians will work from over the course of your



multiple visits. Please indicate any known attendance exceptions on the master lists. Helmets are included in the rental package.

- ❖ Please also include information for adults for whom rental equipment will be paid for by the school on these master rental lists. Adults not listed on the master rental form submitted by the school will be asked to rent and pay for equipment separately, through the cashier, at the regular posted rate. This ensures your school is not billed for unauthorized rentals.

LAST MINUTE ADJUSTMENTS

One (1) Week Prior to Each Visit

Final adjustments to group lessons and rentals are accepted. **After this time lessons and rentals are non-refundable.**

DAY-OF-VISIT / PROCEDURES

TRANSPORTATION / ARRIVAL

The Skiing in Schools, Rentals, Guest Services and Patrol offices are all located at the lower level of the main lodge.

Inform your bus driver to continue on Dunlop Road **straight** through the Camp Fortune gates. The **lower entrance** of the Lodge is the most convenient location for a **group drop-off, pick-up.** **Parking** - buses must **PARK** in the **upper parking lot**, to the FAR LEFT towards the rear of the lot once students have been dropped off.

The Group Services department, rental department, customer service, and ski patrol offices are located on the lower level of the main chalet.

The lead organizer/teacher will disembark first and pick-up their group package and receive some final instructions at the **GROUP SERVICES** desk. ***Students should remain on the bus and wait for the organizer to return and dispense their tickets.

Lockers are available (**credit card only**) and shelves for bags are also set-up in the lodges. Do NOT



leave items on tables to “reserve” them, and do not leave any valuables open on the shelves.



TICKETS

There are daily and evening ticket limits to ensure an enjoyable experience for all guests and students.

BLUE ASSESSMENT TICKETS (*First visit*)

Distribute the *blue assessment tickets* to the group on the bus. Instruct students to fasten their blue assessment ticket to their outerwear in a visible location away from their face.

LIFT TICKETS (*Single-day use*)

FIRST VISIT - to be distributed to students in lessons on the bus - to be distributed to all remaining students following their assessment at the learning center, located at the magic carpet.

SECOND AND SUBSEQUENT VISITS - to be distributed to all students on the bus.

Our lift tickets activate the entrance gate at each lift line. The lift ticket is meant to be kept unfolded and in the skier's pocket (left side). The **single-day lift ticket** is activated the first time the bearer passes through the chairlift gate.

Complimentary tickets will be provided to teachers, chaperones and volunteers the day of the visit. The lead organizer must provide the names and cell numbers of each person assisting the organizer the day of the visit as part of our emergency protocol.

Once all the tickets have been handed to the skiers (students and adults), the organizer is asked to **return to the Group Services** desk to reconcile the group numbers for that visit. Please ensure this is done before going out to ski. You will be billed based on the number of tickets given each visit.

LODGE

The lodge has been expanded recently and we have seating on two levels and outdoors. Hand sanitizing stations are at your disposal at the entrance of the lodges.



RENTAL AREA *(No bags permitted in the Rental area)*

Renters, dressed to ride, should proceed to the Rental department as quickly as possible. Renters on the Master rental list provided in advance by the school will receive an individualized ticket at each visit. These will be in the group package and should be distributed on the bus. Upon receiving their equipment, renters enrolled in lessons should proceed to the [orange flag](#) outside the lodge to meet with instructors.

GROUP LESSON MEETING AREA

*(Start location: **ORANGE FLAG** just outside the Rental Area)*

Lessons start at specific times: 10:00am, 1:00pm, 4:30pm or 5:30pm. Students should arrive 10 minutes early. Based on your confirmation form, we will have the instructors ready and alerted when your tickets are picked-up.

Roll call is not taken. **It is the responsibility of the student, with assistance from their teacher/organizer/volunteer, to attend the lesson.** Please ensure that students enrolled in a lesson have their **lift ticket PRIOR TO the lesson.**

LEARNING CENTER

*(**Only on the first visit** - Safety and Skill Assessment - start location: learning center, located at the magic carpet)*

Students not enrolled in a group lesson are expected to participate in a safety and skill assessment prior to their first ride up the chair lift.

***We highly recommend that teachers/organizers accompany students to the assessment area and distribute the lift tickets to their group as the students complete their assessments.

On subsequent visits the lift tickets should be distributed on the bus to all students wearing a previously marked assessment ticket showing that they are self-sufficient. Students are welcome to return to the assessment area if they wish to try and upgrade from green to blue, or blue to black. **Please advise the School Group Manager to schedule an instructor.**



INVOICING

The school will be invoiced by email for the number of lift tickets issued upon arrival, the number of rentals, and the number of students in group lessons.

Whenever possible we prefer to invoice the following day. Please submit to the school for payment as soon as possible. We accept e-transfer directly to our Chief Financial Officer - jwilson@campfortune.com.

EMERGENCY CONTACT

Upon arrival the teacher or chaperone leading the school group the day of the visit will have to reconfirm their mobile number to the Group Services Coordinator. The lead organizer must also confirm the names and mobile numbers of all the chaperones/volunteers.



SUGGESTIONS FROM THE CAMP FORTUNE TEAM

We recommend assigning at least one supervisor / teacher / chaperone to assist at the following locations:

1. Each Bus: Ensure students get to where they need to be in a timely manner, distribute lift tickets, blue assessment tickets and rental tickets. It may be helpful to have all students renting equipment travel on the same bus.
2. Rental department. Please avoid “walk-in” additions to rentals.
3. Lesson meeting area (orange flag)
4. Learning Center (magic carpet) (first visit)

Questions, suggestions or you would like to share your experiences please email - ski@campfortune.com

Please visit our website regularly for up-dates at Camp Fortune including unforeseen closures and more - www.campfortune.com

Thank you and Enjoy your visit !